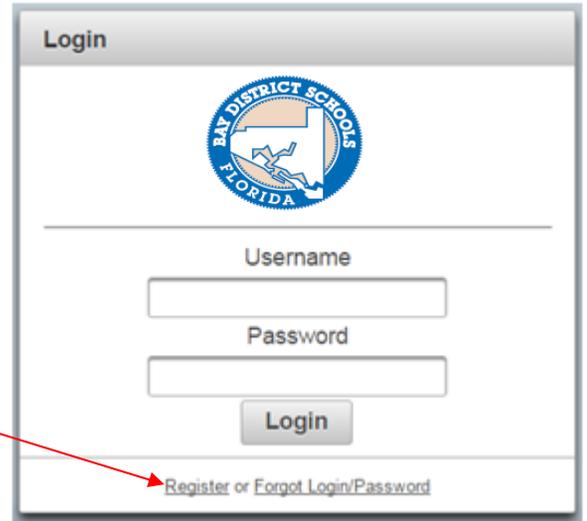


Registering on the Benefit Connector Enrollment Site

Step 1

Log on to: <https://baycountyschools.benefitconnector.com>



Step 2

If you have never accessed the site, you must register.

- From the log in screen, click '**register**' to begin registration process.

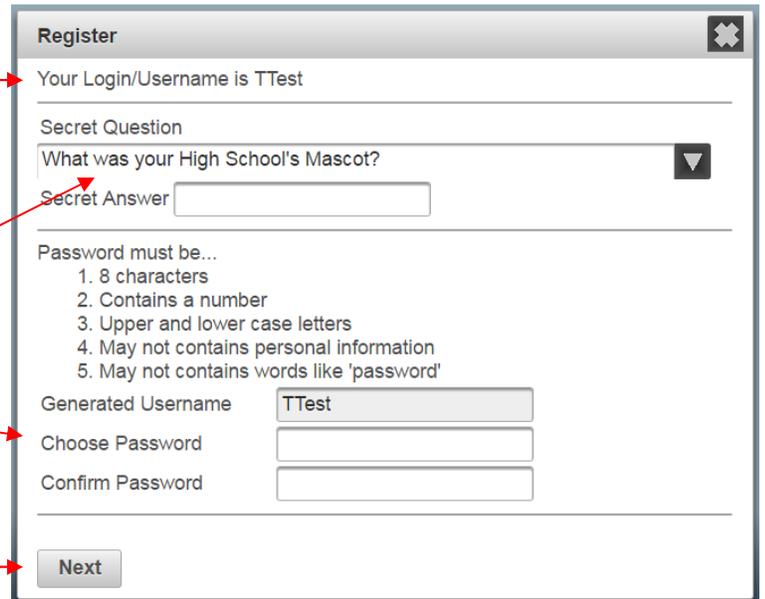
Step 3

- Enter the **Registration Information** - Last Name, Date of Birth, Last 4-Digits of SS#.
- Click 'Next' to continue.



Step 4

- Make note of your **Login/Username**
- Select and answer a **Secret Question**
- Create and verify a **Password**. Password strength is displayed as password is developed.
- Click 'Next' to continue.



Be sure to remember your Login/Username and Password for future access to Benefit Connector. If you forget your Password, it can be reset it by following the instructions for '**Forgot Login/Password**' in the log in box.